New ME Comprehensive Exam Guidelines

- The Graduate Director, by reviewing each eligible student’s Program of Study, will choose two (2) faculty members to comprise the Comprehensive Exam committee of the student (possibly those professors the students took ELCT 897 with). The committee be formed immediately after the student submits his/her form for graduation at the beginning of the semester.

- The committee will administer the comprehensive exam as soon as possible after its formation. Suggested deadlines for Comprehensive Exams: Jan 15 for Spring, and Sept 1 for Fall semester graduation.

- Each committee member will give students one (1) question, for a total of two (2) questions per student. Questions will not be directly related to any course materials, but will be more research oriented aimed at assessing the student’s ability to apply knowledge of science and mathematics to solving electrical engineering problems.

- Students will have two (2) weeks to prepare for an oral exam or a written response as decided by their committee.

- The committee members will evaluate the answers and give results back within 2 weeks after the student has submitted his/her response.

- The committee will fill out an evaluation form which will contain the scores for the exam, and will indicate whether the student has passed or need to retake the exam. Students can only take the comprehensive exam twice.

- A photocopy of all written responses will be stored in the department as a part of the academic records.

- As per current Graduate School regulations, students must pass the comprehensive exam 60 days prior to their graduation.