

**Faculty Meeting  
AGENDA  
Electrical Engineering Department  
University of South Carolina  
Dr. Roger Dougal, Chair  
Thursday, October 10, 2013 at 3:30 pm in EE Conference Room 3A75**

Topics	Time (Mins)
<b>1. Approval of Minutes of previous meeting</b>	
<b>2. Committee Reports --</b>	0
<ul style="list-style-type: none"> <li>• <b>Undergraduate Committee – Dr. Brice</b> <ul style="list-style-type: none"> <li>○ Motion to create minor in EE</li> <li>○ Update on Spring 2014 Course Schedule - Brice</li> <li>○ Update on how new ELCT101 format is working - Chandra</li> </ul> </li> </ul>	30
<ul style="list-style-type: none"> <li>• <b>Graduate Committee – Dr. Ginn</b> <ul style="list-style-type: none"> <li>○ Update on Graduate level course review</li> </ul> </li> </ul>	10
<ul style="list-style-type: none"> <li>• <b>T &amp; P - Dr. Khan</b> <ul style="list-style-type: none"> <li>○ Update on the revision of T &amp; P Criteria</li> </ul> </li> </ul>	10
<ul style="list-style-type: none"> <li>• <b>Report of Chairman –</b></li> <li>• "One-Time Through" Annual Review process</li> <li>• Buyout, Cost Share, Teaching Load policy development</li> <li>• Research Involvement – faculty to undergrad students <ul style="list-style-type: none"> <li>○ Magellan Scholar – Oct 22 Fall deadline and Feb 20 Spring deadline</li> <li>○ TRIo McNair Program (Nov 1 deadline)– please talk to your students</li> <li>○ Accelerated BS/MS Program</li> <li>○ Research Opportunities for undergrads - advertise</li> <li>○ Grad student recruitment</li> </ul> </li> <li>• New MS Recruiting Plan – needs Grad Committee recommendation</li> <li>• Update Committee Duties on SharePoint and meeting schedule</li> <li>• New EE website – content still needed including "I want to be...."</li> <li>• Prerequisite structure – action required by Undergrad Committee</li> <li>• SharePoint – see docs and information, use SharePoint effectively</li> </ul>	15
<b>3. Unfinished Business –</b>	10
<ul style="list-style-type: none"> <li>• none</li> </ul>	
<b>4. Announcements –</b>	
<ul style="list-style-type: none"> <li>• Fall 2013 IAB meeting – Nov 1</li> <li>• Spring 2014 Advisement Period (Oct 21 to Nov 1) – <ul style="list-style-type: none"> <li>○ Nat can assist with Doodle poll</li> <li>○ Talking points – will be provided with student folders</li> </ul> </li> <li>• 2<sup>nd</sup> Big Friday Oct 11 – Metts will handle, one more in Oct</li> <li>• Donor &amp; Scholar Luncheon on Oct 15 – Faculty RSVP if attending</li> <li>• Homecoming BBQ Sat Nov 2 – after our IAB meeting, come</li> </ul>	5
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