

Faculty Meeting
AGENDA
Electrical Engineering Department
University of South Carolina
Dr. Roger Dougal, Chair
Thursday, November 21, 2013 at 3:30 pm in EE Conference Room 3A75

Topics	Time (Mins)
1. Approval of Minutes of previous meeting	
2. Committee Reports --	0
<ul style="list-style-type: none"> • Undergraduate Committee – Dr. Brice <ul style="list-style-type: none"> • Revision on the description of Undergraduate Curriculum and the list of courses in the bulletin • Revision of the proposal to establish EE as a minor • Add description on the Bulletin for EE as a minor and prerequisite preference to EE majors • Guidelines to accept CSE courses as career track • Recommendation on 300-500 CSE courses (all 300-500?) for career track courses for EE students as minor in CSCE. • Establish a “recruiting” syllabi template for the website. • Establish plans to produce deliverables for the academic year and meetings regularly – Committee chair • Update “committee duties” 	40
<ul style="list-style-type: none"> • Graduate Committee – Dr. Ginn <ul style="list-style-type: none"> • Update on the course deletion progress • Recommend whether to keep or change the format of the PhD Qualifying Exam • Establish a plan to produce deliverables for the academic year and meetings regularly – Committee Chair • Update “committee duties” 	10
<ul style="list-style-type: none"> • T & P - Dr. Khan <ul style="list-style-type: none"> • Update on the progress of the Unit T & P Criteria revision • Establish a plan to produce deliverables for the academic year and meetings regularly – Committee Chair 	10
<ul style="list-style-type: none"> • Report of Chairman – <ul style="list-style-type: none"> • Motion to approve the One-Time Through annual review process? • Motion to approve the new MS recruiting plan • Change in graduate assistantship credit hour requirement • How to submit grade in SSC • Volunteer to be the Graduate Director for the new MS System Design? • Update on Spring 2014 enrollment numbers • ELCT302 plan for summer 2014 • New EE website – content still needed including “I want to be...” • SharePoint – see docs and information, use SharePoint effectively 	20
3. Unfinished Business –	
<ul style="list-style-type: none"> • none 	0

<ul style="list-style-type: none"> • Announcements – <ul style="list-style-type: none"> • Meeting with the Dean on December 5 at 3 PM • Seminar, Dr. Jeff Cain – November 25 at 3 PM • Commencement exercise and RSVP Faculty may RSVP for Commencement at http://www.sc.edu/provost/rsvp/commencementdec.php . RSVP deadline is December 9. Additional information for commencement exercises can be found at http://commencement.sc.edu/ • Next Faculty meeting – December 12 	5
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