

**Faculty Meeting  
AGENDA  
Electrical Engineering Department  
University of South Carolina  
Dr. Roger Dougal, Chair  
Thursday, May 1, 2014 at 3:30 pm in EE Conference Room 3A75**

Topics	Time (Mins)
<b>1. Approval of Minutes of previous meeting</b>	
<b>2. Committee Reports --</b>	
<ul style="list-style-type: none"> <li>• <b>Undergraduate Committee –</b> <ul style="list-style-type: none"> <li>○ Brief Annual Reports from all subcommittees – <ul style="list-style-type: none"> <li>▪ Courses &amp; Curriculum – Dr. Simin – 5 mins</li> <li>▪ Recruiting Outreach – Dr. Chandrashkhar – 5 mins</li> <li>▪ Scholarships &amp; Awards, Student Advisory Board, and Senior Exit Interview – Dr. Mandal – 10 mins</li> <li>▪ IEEE – Dr. Guoan Wang – 5 mins</li> <li>▪ HKN – Dr. Zhang – 5 mins</li> </ul> </li> <li>○ Fall 2014 Course Enrollment – Dr. Simin – 5 mins</li> </ul> </li> <li>• <b>Graduate Committee – Dr. Ginn</b> <ul style="list-style-type: none"> <li>○ Annual activity report</li> <li>○ Spring 2014 PhD Qualifying Exam result</li> <li>○ Summer &amp; Fall 2014 Graduate student admission</li> </ul> </li> <li>• <b>T &amp; P -</b> <ul style="list-style-type: none"> <li>○ Annual activity report</li> <li>○ Election of T &amp; P Chair for 2014-15</li> </ul> </li> <li>• <b>Report of Chairman –</b> <ul style="list-style-type: none"> <li>○ EE Faculty Retreat – plans/objectives</li> <li>○ Financial Offers to graduate students</li> <li>○ Dr. Sudarshan's retirement</li> <li>○ Summer 2014 Courses</li> </ul> </li> </ul>	35
	10
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	20
<b>3. Unfinished Business –</b>	
<ul style="list-style-type: none"> <li>• <b>Announcements –</b> <ul style="list-style-type: none"> <li>○ CEC's Convocation – May 10, 2014 at Seawell's</li> <li>○ Final Grade submission – due 72 hours after the exam day</li> <li>○ Buyout request for 2014-2015 academic year due July 1</li> </ul> </li> </ul>	5
	75