

**Faculty Meeting**  
**AGENDA**  
**Electrical Engineering Department**  
**University of South Carolina**  
**Dr. Roger Dougal, Chair**

**Thursday, January 17, 2013 – 3:30 p.m. in EE Conference Room 3A75**

	Time
✦ Approval of Minutes of previous meeting	1
✦ Committee Reports	
○ <b>Undergraduate Program – Dr. Charles Brice</b>	
▪ Recruiting, Admissions, Scholarships, Student life – Dr. Brice	5 below
• Recruiting, Outreach, PLTW – Dr. Avali	1
• Scholarships & Awards – Dr. Chandra	0
• Academic Responsibility – Dr. Zhang	0
• HKN Advisor – Dr. Zhang	0
• IEEE Advisor – Dr. G. Wang	0
• Tau Beta Pi – Dr. Huray	
▪ Curriculum & Courses – Dr. Brice	5
▪ Assessment & Accreditation – Dr. Santi	5
• Objectives & Outcomes – Dr. Santi	
• Student Advisory Committee – Dr. Mandal	
• Senior Exit Interview & Survey – Dr. Mandal	
▪ Lab Facilities & Operations –	
○ <b>Graduate Program – Dr. Mohammad Ali</b>	
▪ Curriculum – Dr. Ginn	0
▪ Assessment & Accreditation – Dr. Matolak	0
▪ Compliance, approvals, etc. – Dr. Ali	0
▪ Facilities and operations – Dr. Huray	
▪ Seminar Series – Dr. Chen	
○ <b>Faculty Development – Dr. Asif Khan</b>	
▪ Hiring – Dr. Simin	0
▪ Mentoring – Dr. Dougal	
▪ Annual Evaluation & Awards – Dr. Sudarshan	5
Proposed revision to "Peer Evaluation of Teaching - Definitions of Expectations"	
Revised document is on SharePoint with changes tracked.	
Change summary: added as evaluation criteria timely return of work and reporting of grades	
Rationale: These are university requirements and should appear in the criteria.	
And not meeting these expectations causes problems.	
▪ Tenure & Promotion – Dr. Khan	
▪ Faculty Senate – Drs. Ginn & Huray	0
○ <b>Strategic Planning – Dr. Roger Dougal</b>	
▪ Drs. Ali, Brice, and Khan	
✦ Report of the Chairman	45
* Department Metrics	
* Outside Professional Activities reports - most in, but a few need to be turned in to F	
✦ Unfinished Business	
Review Tenure and Promotion Criteria	
✦ New Business	
✦ Good of the Order	8
Next meeting is Thursday, <b>February 14</b> at 3:30 PM	
✦ Adjournment	



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