

**Monthly Faculty Meeting  
Electrical Engineering Department**

**Present:** Roger Dougal, Chair

Mohammad Ali	Krishna Mandal
Viji Avali	Enrico Santi
Charles Brice	Grigory Simin
MVS Chandrashekhar	T.S. Sudarshan
Yinchao Chen	Guoan Wang
Paul Huray	Xiaofeng Wang
Asif Khan	Bin Zhang

**Absent:** Herbrt Ginn, Goutam Koley, and David Matolak

**Recorder:** Pat Dedman

The meeting was called to order by Dr. Dougal at 3:30 p.m. in EE Conference Room 3A75 on February 14, 2013

**1. Approval of Minutes of previous meeting –**

- The January 17, 2013 meeting minutes were approved as written.

**2. Reports and Discussion Topics –**

**I. Undergraduate Committee –**

**Report #1 – Carolina Core**

Dr. Brice showed the Carolina Core curriculum and said that some students may have to take extra hours. Student Services can help with suggestions on which course students have to take.

**Report #2 – Scholarships & Awards**

Dr. Dougal said that applicants maybe ranked according to GPA and find their commonalities.

**Next Actions –** Get the faculty to call those students

**II. Graduate Committee –**

**Report #1 – Accelerated Mater's Program**

Dr. Ali got a note from the Dean regarding increasing number of students in the Accelerated Program

**Next Actions –** Use a flyer and put info on the website to advertise the program.

**Report #2 – Graduate Student Day Competition**

Graduate students will be selected and ranked based on their 5-minute presentation. The higher ranking students will attend an oral presentation; the lower ranking students will attend a poster presentation. Drs. Mandal, Simin, Ginn, and Chen volunteer to be the judges.

There seems to be a conflict of interest at the university judging level.

**Next Actions –** Dr. Ali will find out more info on the judging procedure.

**Report #3 – PhD Qualifying Exam**

The exam is tentatively set for April 26, 2013. There should be a rotation of faculty by subject areas. Replace 1 person by every semester.

**Next Actions** – Dr. Ali will be replaced by Dr. Huray. Dr. Koley will be in Microelectronics. Questions have been reformulated to be more conceptual.

**Report #4** – Seminar Series

Dr. Chen said that Dr. Krishna Shenai from Argonne Lab will give a seminar on February 25, 2013.

**III. T & P Committee –**

**Next Action:** Post tenure review meeting is set for Friday at 1 PM.

**3. Report of the Chair**

**I. Teaching Assistant Recruitment** – not go well as planned. Will consider “Young Professor” Plan.

**4. Announcements –**

- ELE high school students visit – February 22, 2013
- Big Friday – February 15, 2013
- ABET Assessment Review meeting – February 21, 2013
- The next faculty meeting is Thursday, March 7 at 3:30 PM

Meeting adjourned at 5:05 pm.