

**Faculty Meeting
AGENDA
Electrical Engineering Department
University of South Carolina
Dr. Roger Dougal, Chair
Thursday, February 18, 2016 at 3:30 pm in EE Conference Room 3A75**

	Topics	Time (Mins)
1. Announcements --		
	<ul style="list-style-type: none"> ○ Minutes from last month were electronically approved ○ eWeek – Saturday February 20, 2016 ○ Spring 2016 Peer Evaluation Classroom Observation: March 11, 2016 ○ Fall 2016 course schedule – submitted ○ EE Outstanding Senior Awards 	15
2. Committee --		
	<ul style="list-style-type: none"> ● Undergraduate Committee – Dr. Simin <ul style="list-style-type: none"> ○ Assessment review meeting – schedule and plans ● Graduate Committee – Dr. Ginn <ul style="list-style-type: none"> ○ Final plan for ME Comprehensive Exam ○ Revised ME Comprehensive Exam selection form and evaluation rubric ● Faculty Development – Dr. Matolak <ul style="list-style-type: none"> ○ No Report 	5 25 0
3. Report of Chairman --		0
	<ul style="list-style-type: none"> ○ Demonstration of assignment grading on Blackboard ○ Fall 2016 Freshmen Recruiting ○ Continuous Improvement Process – Advisor Effectiveness Survey, Midterm Course Evaluation, and Peer Evaluation of Teaching 	45 75