

**Faculty Meeting  
AGENDA  
Electrical Engineering Department  
University of South Carolina  
Dr. Roger Dougal, Chair  
Thursday, December 11 2014 at 3:30 pm in EE Conference Room 3A75**

Topics	Time (Mins)
<b>1. Announcements –</b> <ul style="list-style-type: none"> <li>○ Minutes from last month were electronically approved</li> <li>○ Final grades dues no later than 72 hours after the exam or December 19, 2014</li> <li>○ 2014 Annual Performance Report <ul style="list-style-type: none"> <li>▪ The assignment is available for submission now</li> <li>▪ The Deadline is January 15, 2015</li> </ul> </li> </ul>	5
<b>2. Committee Reports –</b>	
<ul style="list-style-type: none"> <li>• <b>Special guest – Abby Hagan – Office of Academic Integrity</b></li> </ul>	30
<ul style="list-style-type: none"> <li>• <b>Undergraduate Committee – Dr. Simin –</b> <ul style="list-style-type: none"> <li>○ Updates from the College’s Undergraduate Director Meeting</li> <li>○ Committee objectives and plan for Spring 2015</li> </ul> </li> </ul>	5
<ul style="list-style-type: none"> <li>• <b>Graduate Committee – Dr. Ginn</b> <ul style="list-style-type: none"> <li>○ Fall 2014 PhD Qualifying Exam Results</li> <li>○ Committee objectives and plan for Spring 2015</li> </ul> </li> </ul>	5
<ul style="list-style-type: none"> <li>• <b>Faculty Development Committee - Dr. Matolak</b> <ul style="list-style-type: none"> <li>○ Hiring Committee – Dr. Ali – updates on Skype interviews and one onsite interview invitation</li> </ul> </li> </ul>	10
<ul style="list-style-type: none"> <li>• <b>Report of Chair – Dr. Dougal</b> <ul style="list-style-type: none"> <li>○ Online course and instructor evaluations</li> <li>○ The use of Lon Capa – with increasing numbers of enrollment and assessment tool</li> <li>○ Long range trends in GPA distribution</li> </ul> </li> </ul>	10
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