

**Monthly Faculty Meeting
Electrical Engineering Department**

Present: Roger Dougal, Chair

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| Mohammad Ali | David Matolak |
| Charles Brice | Enrico Santi |
| MVS Chandrashekhhar | Grigory Simin |
| Herbert Ginn | T.S. Sudarshan |
| Paul Huray | Guoan Wang |
| Asif Khan | Xiaofeng Wang |
| Goutam Koley | Bin Zhang |
| Krishna Mandal | |

Absent:

Recorder: Nat Paterson

The meeting was called to order by Dr. Dougal at 3:30 p.m. in EE Conference Room 3A75 on August 15, 2013.

1. **Approval of Minutes of previous meeting –**
 - No previous meeting minutes to approve. This is the first meeting of the academic year.
2. **Reports and Discussion Topics –**
 - I. **Undergraduate Committee –**

No report
 - II. **Graduate Committee –**

No report
 - III. **T & P Committee –**

No report
3. **Report of the Chair**
 - I. **Status of Department –** the faculty were updated on various topics.
 - Department finances
 - New office staff
 - SharePoint site upgrades
 - Committee duties and initiatives
 - Academics – course and curriculum issues
4. **Announcements –**
 - Fall Industrial Advisory Board – Friday November 1
 - The next meeting is Thursday, September 12, 2013 at 3:30 PM.

Meeting adjourned at 4:51pm.